

# YANDEX N.V.

## Audit Committee Charter

(as amended as of November 12, 2020)

### **A. Purpose**

The purpose of the Audit Committee (the “Committee”) of the Board of Directors (the “Board”) of Yandex N.V. (the “Company”) is to assist the Board in fulfilling its oversight responsibilities relating to the Company’s financial accounting, reporting and controls; and certain key corporate governance functions of the Board. The Committee’s principal functions are to oversee:

- (i) the quality and integrity of the Company’s financial statements, accounting and financial reporting processes;
- (ii) the qualifications, independence and performance of the Company’s registered public accounting firm (the “Independent Auditors”);
- (iii) the design, qualifications, independence and performance of the Company’s internal audit function;
- (iv) effectiveness of risk management, internal controls, and corporate governance processes, and
- (v) the Company’s compliance with relevant legal requirements.

This Charter should be applied in a manner consistent with all applicable laws and stock market rules and the Company’s articles of association, each as amended and in effect from time to time.

### **B. Structure and Membership**

1. Number. Except as otherwise permitted by the applicable NASDAQ rules, the Audit Committee shall consist of at least three members of the Board.

2. Independence. Except as otherwise permitted by the applicable NASDAQ rules, each member of the Audit Committee shall be an “independent director” as defined by such rules, meet the criteria for independence set forth in Rule 10A-3(b)(1) under the Securities Exchange Act of 1934, as amended (the “Exchange Act”) (subject to the exemptions provided in Rule 10A-3(c)), and not have participated in the preparation of the financial statements of the Company or any current subsidiary of the Company at any time during the past three years. The Audit Committee shall also consider whether any members of the Audit Committee have relationships with the Company that may create the appearance of a lack of independence, even though such relationships do not technically disqualify the person from being “independent”.

3. Financial Literacy. Each member of the Audit Committee must be able to read and understand financial statements, including the Company’s balance sheet, income statement, and cash flow statement, at the time of his or her appointment to the Audit Committee. In addition, at least one member must have past employment experience in finance or accounting, requisite professional certification in accounting, or any other comparable experience or background which results in the individual’s financial sophistication, including being or having been a chief executive officer, chief financial officer or other senior officer with financial oversight responsibilities. Unless otherwise determined by the Board (in which case disclosure of such determination shall be made in

the Company's annual report filed with the SEC), at least one member of the Audit Committee shall be an "audit committee financial expert" (as defined by applicable SEC rules).

4. Chair. Unless the Board elects a Chair of the Audit Committee, the Audit Committee shall elect a Chair by majority vote.

5. Compensation. The compensation of Audit Committee members shall be as determined by the Board. No member of the Audit Committee may receive, directly or indirectly, any consulting, advisory or other compensatory fee from the Company or any of its subsidiaries, other than fees paid in his or her capacity as a member of the Board or of a committee of the Board.

6. Selection and Removal. Members of the Audit Committee shall be appointed by the Board, upon the recommendation of the Corporate Governance Committee. The Board may remove members of the Audit Committee from such committee, with or without cause.

### **C. Authority and Responsibilities**

#### General

The Audit Committee shall discharge its responsibilities, and shall assess the information provided by the Company's management and the Company's Independent Auditors, in accordance with its business judgment. Management is responsible for the preparation, presentation, and integrity of the Company's financial statements, for the appropriateness of the accounting principles and reporting policies that are used by the Company and for establishing and maintaining adequate internal control over financial reporting. The Independent Auditors are responsible for auditing the Company's financial statements and the Company's internal control over financial reporting and for reviewing the Company's unaudited interim financial statements. The authority and responsibilities set forth in this Charter do not reflect or create any duty or obligation of the Audit Committee to plan or conduct any audit, to determine or certify that the Company's financial statements are complete, accurate, fairly presented, or in accordance with generally accepted accounting principles or applicable law, or to guarantee the Independent Auditors' reports.

#### Oversight of the Independent Auditors

1. Recommendation. The Audit Committee shall make a recommendation, subject to prior approval by the Board, to the general meeting of shareholders for the appointment or replacement of the Independent Auditors.
2. Independence. The Audit Committee shall take, or recommend that the full Board take, appropriate action to oversee the independence of the Independent Auditors. In connection with this responsibility, the Audit Committee shall obtain and review the written disclosures and the letter from the Independent Auditors required by applicable requirements of the Public Company Accounting Oversight Board (the "PCAOB") regarding the Independent Auditors' communications with the Audit Committee concerning independence. The Audit Committee shall actively engage in dialogue with the Independent Auditors concerning any disclosed relationships or services that might impact the objectivity and independence of the Independent Auditors.

3. Compensation. The Audit Committee shall have sole and direct responsibility for setting the compensation of the Independent Auditors. The Audit Committee is empowered, without further action by the Board, to cause the Company to pay the compensation of the Independent Auditors established by the Audit Committee.
4. Preapproval of Services. The Audit Committee shall preapprove all audit services to be provided to the Company, whether provided by the principal auditor or other firms, and all other services (review, attest and non-audit) to be provided to the Company by the Independent Auditors; provided, however, that de minimis non-audit services may instead be approved in accordance with applicable SEC rules.
5. Oversight. The Independent Auditors shall report directly to the Audit Committee, and the Audit Committee shall have sole and direct responsibility for overseeing the work of the independent auditor, including resolution of disagreements between the Company's management and the Independent Auditors regarding financial reporting. In connection with its oversight role, the Audit Committee shall, from time to time as appropriate, receive and consider the reports and other communications required to be made by the Independent Auditors regarding:
  - critical accounting policies and practices;
  - alternative treatments within generally accepted accounting principles for policies and practices related to material items that have been discussed with the Company's management, including ramifications of the use of such alternative disclosures and treatments, and the treatment preferred by the independent auditor;
  - other material written communications between the Independent Auditors and the Company's management;
  - any difficulties the Independent Auditors encountered in the course of the audit work and management's response, including any restrictions on the scope of the Independent Auditors' activities or on access to requested information and any significant disagreements with management;
  - major issues as to the adequacy of the Company's internal controls and any special audit steps adopted in light of significant/material control deficiencies;
  - analyses prepared by the Company's management and/or the Independent Auditors setting forth significant financial reporting issues and judgments made in connection with the preparation of the financial statements, including analyses of the effects of alternative GAAP methods on the financial statements;
  - the effect of regulatory and accounting initiatives, as well as off-balance sheet structures, on the financial statements of the Company; and
  - other matters required to be communicated to the Audit Committee by applicable auditing standards.

## Audited Financial Statements

6. Review and Discussion. The Audit Committee shall review and discuss with the Company's management and the Independent Auditors the Company's audited financial statements, including the matters required to be discussed by applicable auditing standards.
7. Recommendation to the Board Regarding Financial Statements. The Audit Committee shall consider whether it will recommend to the Board that the Company's audited financial statements be included in the Company's Annual Report on Form 20-F.

## Review of Other Financial Disclosures

8. The Independent Auditor's Review of Interim Financial Statements. The Audit Committee shall direct the Independent Auditors to use its best efforts to perform all reviews of interim financial information prior to disclosure by the Company of such information and to discuss promptly with the Audit Committee and the Chief Financial Officer (the "CFO") any matters identified in connection with the Independent Auditors' review of interim financial information which are required to be discussed by applicable auditing standards. The Audit Committee shall direct management to advise the Audit Committee in the event that the Company proposes to disclose interim financial information prior to completion of the Independent Auditors' review of interim financial information.
9. Quarterly Financial Statements. The Audit Committee shall discuss with the Company's management and the Independent Auditors the Company's quarterly financial statements to be included in quarterly earnings press releases.
10. Earnings Release and Other Financial Information. The Audit Committee shall discuss generally the type and presentation of information to be disclosed in the Company's earnings press releases, as well as financial information and earnings guidance provided to analysts, rating agencies and others.

## Controls and Procedures

11. Oversight. The Audit Committee shall coordinate the Board's oversight of the Company's internal control system, including financial reporting, disclosure controls and procedures; and Code of Business Ethics and Conduct. The Audit Committee shall receive and review the reports of the Chief Executive Officer and the CFO required by Rule 13a-14 of the Exchange Act.
12. Risk Management. The Audit Committee shall discuss the Company's policies with respect to risk management, including guidelines and policies to govern the process by which the Company's exposure to risk is handled.
13. Procedures for Complaints. The Audit Committee shall establish procedures for (i) the receipt, retention and treatment of complaints received by the Company regarding accounting, internal controls or auditing matters; and (ii) the confidential, anonymous submission by employees of the Company of concerns regarding questionable accounting or auditing matters.

14. Related-Party Transactions. The Audit Committee shall review all “related party transactions” (defined as transactions required to be disclosed pursuant to Item 7.B of Form 20-F) on an ongoing basis, and all such transactions must be approved by the Audit Committee.
  
15. Evaluation of Financial Management. The Audit Committee shall evaluate the Company’s CFO.
  
16. Internal Audit. The Audit Committee shall establish procedures for the regular internal audit, including:
  - advising the Board regarding the appointment/removal of the Chief Audit Executive (the “CAE”);
  - providing input to management regarding evaluation of performance and relevant compensation of the CAE (if required);
  - reviewing the Internal Audit Policy and its updates before approval by the Board;
  - reviewing and providing input on strategic activities, development plans, objectives, performance measures, and organizational structure of the internal audit function;
  - reviewing the annual internal audit plan and its updates before approval by the Board;
  - reviewing and approving budget and staffing of the internal audit function;
  - reviewing the performance of the internal audit function against its annual internal audit plan, including internal audit reports and management action plans to address the results of internal audits;
  - inquiring from the CAE whether any internal audit engagements were completed but not reported to the Audit Committee, and if so, whether any matters of significance arose from such work; and considering any other internal audit scope or resource limitations;
  - receiving and discussing of regular updates from the CAE regarding the Company’s risk management, internal control, corporate governance and compliance processes;
  - ensuring the internal audit function has quality assurance and improvement program, including an external quality assessment at least every five years, reviewing the results of the program and monitoring implementation of key improvement activities.
  
17. Additional Duties. The Audit Committee shall have such other duties as may be delegated from time to time by the Board.

## **D. Procedures and Administration**

1. Meetings. The Audit Committee shall meet as often as it deems necessary in order to perform its responsibilities. The Audit Committee may also act by unanimous written consent in lieu of a meeting. The Audit Committee shall periodically meet separately with: (i) the Independent Auditors; (ii) the Company's management and (iii) the CAE. The Audit Committee shall keep such records of its meetings as it shall deem appropriate.
2. Subcommittees. The Audit Committee may form and delegate authority to one or more subcommittees, as it deems appropriate from time to time under the circumstances (including a subcommittee consisting of a single member). Any decision of a subcommittee to preapprove audit, review, attest or non-audit services shall be presented to the full Audit Committee at its next scheduled meeting.
3. Reports to Board. The Audit Committee shall report regularly to the Board.
4. Charter. The Audit Committee shall from time to time review and reassess the adequacy of this Charter and recommend any proposed changes to the Board for approval.
5. Self-Evaluation. At least annually, the Audit Committee shall review and assess its performance and report its findings to the Board.
6. Independent Advisors. The Audit Committee is authorized, without further action by the Board, to engage such independent legal, accounting and other advisors as it deems necessary or appropriate to carry out its responsibilities. Such independent advisors may be the regular advisors to the Company. The Audit Committee is empowered, without further action by the Board, to cause the Company to pay the compensation of such advisors as established by the Audit Committee.
7. Investigations. The Audit Committee shall have the authority to conduct or authorize investigations into any matters within the scope of its responsibilities as it shall deem appropriate, including the authority to request any officer, employee or advisor of the Company to meet with the Audit Committee or any advisors engaged by the Audit Committee.
8. Funding. The Audit Committee is empowered, without further action by the Board, to cause the Company to pay the ordinary administrative expenses of the Audit Committee that are necessary or appropriate in carrying out its duties.